



NISL 2019-2020 REGISTRATION

TEAM REGISTRATION INSTRUCTIONS FOR 2019-2020

All of the **NISL** Registration in **Bonzi** for the upcoming playing year will be through the new folder in your admin account labeled "**2019-2020 Season**" (this includes Girls participating in the Boys league).

If you have Girls teams/players that you are registering into the female exclusive Premier **NIWSL**, those need to be registered in the folder labeled "2019-2020 Season: Girls".

The folders are "opened" using the little white triangle icons to the left of each folder.

To register your team:

- Click on the blue Age Group folder that your team will be participating in then click the "**Add Team**" button.
- Once all of the Team Info is entered/selected, click the "**Create**" button.
- Open the Age Group folder for the team that you have just created and click on the Team Name (it will highlight dark blue).
- On the right side "**Dashboard**," scroll down and click on the "**Register for a league or tournament**" button.
- Select the level of the league you would like to register for and click through all of the rest of the steps of the registration process.
- As soon as you see your receipt, your team will be all registered for the next season.

You can always see where your team is registered in the "**Leagues & Tournament**" box located on your Team's Settings page (it will be located underneath the "Register for a league or tournament" button).

If you have any questions, please email melissa@chicagosoccer.com for assistance.

****It is highly recommended that you use the "Google Chrome" web browser for registration****

Step 1

First we need to "Create" your team in Bonzi.

- All registration for the league will be through the folder with the most recent playing year.

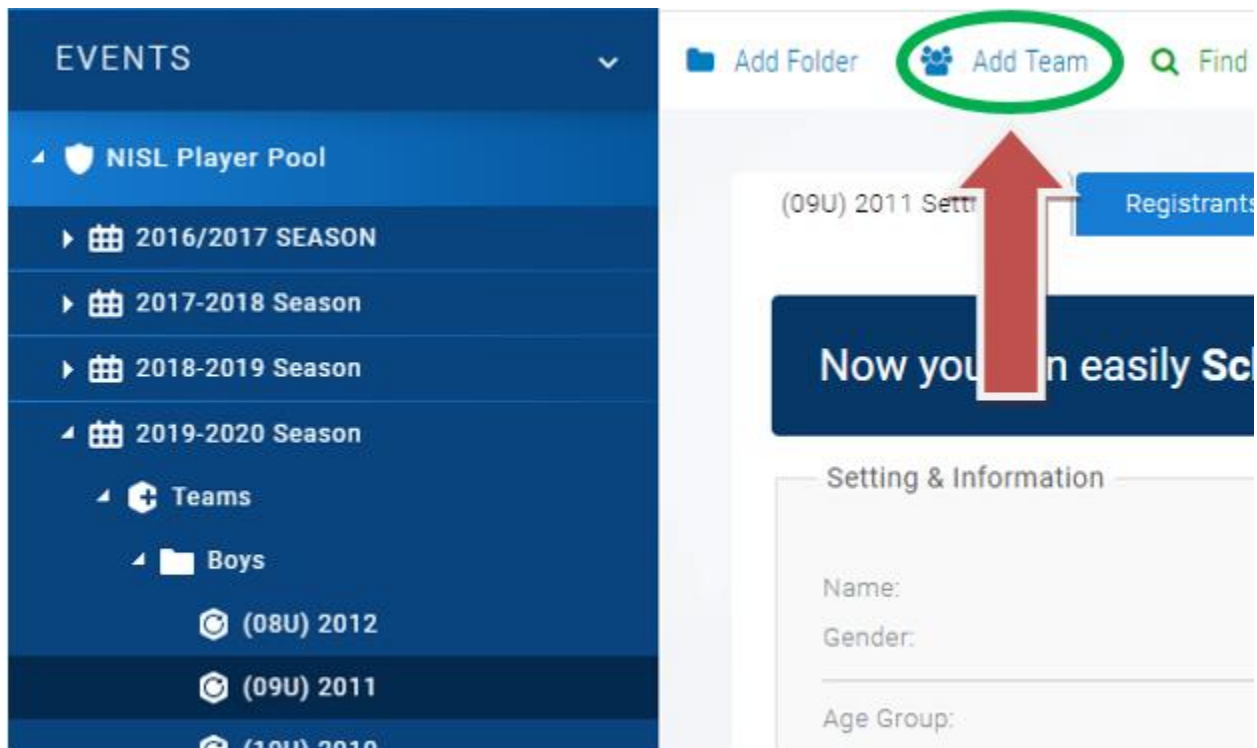


- Open the folder by clicking on the little white triangle to the left of the folder. Continue opening the folders until you see the white “Age Group” folders.
- Click on the “Age Group” folder for the type of team you would like to Create (it will highlight yellow):

!! PLEASE DO NOT DELETE OR ALTER THE NAMES OF THESE FOLDERS !!

Step 2

Click on the “Add Team” button at the top of the page:



Step 3

On the Right-Side of your screen, fill out your Team Name and select the appropriate Gender, Program Type, Age Group for the team and click the “Create” button:

The screenshot shows a web form titled "New Team" for the year "(09U) 2011". The form contains the following fields and options:

- Name***: A text input field.
- Gender**: A dropdown menu.
- Age Group**: A dropdown menu with the value "(09U) 2011".
- Team #**: Radio buttons for "Next Available" (selected) and "New" (with an empty input field).
- Association Reporting Options**: A section header.
- Final Roster Date**: A date field showing "Tue 10/01/2019".
- Program Type**: A dropdown menu with the value "2 - CLUB / CONFERENCE".
- Gender**: A dropdown menu with the value "Male".
- Age Group**: A dropdown menu with the value "09".
- Take me to the new Team page**: A checkbox that is currently unchecked.
- Create**: A blue button with a red arrow pointing to it from the right.

- Please include your Club Name and Age Group in the name of your team. It will be extremely helpful in identifying your team throughout the season.

Step 4

Now that your Team has been created, it needs to be registered into the NISL.

- Open the Age Group folder for the team and click on the “Team Name” icon (it will highlight dark blue):



Step 5

On the Right-Side of the screen, click on the “Register for a League or Tournament” button:

Setting & Information

Name:	<input type="text" value="NISL Soccer Team"/>
Display Name:	<input type="text" value="NISL Soccer Team"/>
Gender:	<input type="text" value="Male"/>
Age Group:	<input type="text" value="(09U) 2011"/> Edit Age Settings
	From Birthdate <input type="text" value="01/01/2011"/>
Season:	2019-2020
Folder Path:	2019-2020 Season > Teams > Boys > (09U) 2011 > New Team
Team #:	<input type="text" value="053"/>
<u>Association Reporting Options</u>	
Final Roster Date:	Tue 10/01/2019
Program Type:	<input type="text" value="2 - CLUB / CONFERENCE"/>
Gender:	<input type="text" value="Male"/>
Age Group:	<input type="text" value="09"/>
Team Connect Code:	000-FW0-C11

Leagues & Tournaments



Step 6

- On the left, click on the level of the league that you would like to register your team in, and click the “Register Now” button:

The screenshot shows a web interface for registering a team. On the left is a sidebar titled "League & Tournament Directory" with four options: "F2019 BOYS - 01 - PREMIER LEAGUE NISL", "F2019 BOYS - 02 - CHAMPIONSHIP LEAGUE NISL", "F2019 BOYS - 04 - CLUB/CONF DIVISION NISL" (which is highlighted with a red circle), and "F2019 GIRLS - 01 - PREMIER LEAGUE NISL". The main content area is titled "F2019 BOYS - 04 - CLUB/CONF DIVISION NISL" and contains the following information:

- League Host:** NISL
- Eligible Program Types:** 2 - CLUB / CONFERENCE
- Eligible Age Groups / Genders:** (08U) 2012 - (15U) 2005
- Invited Clubs:** View 248 Invited Clubs
- Restrictions:** Rosters required. Game day players not allowed. Hard rules enabled.
- League Cost:** 2011 - 4v4 No Ref = \$380, 2012 - 5v5 = \$1,000, 2011 & 2010 = \$1,190, 2009 & 2008 = \$1,300, 2007 - 2005 = \$1,520

On the right side, there are sections for "League Contact" (Melissa Wegener, melissa@chicagosoccer.com) and "Check Payment info" (Payable To: N.I.S.L., Address: Northern Illinois Soccer League, 545 S Consumers Ave, Palatine, IL 60074). A "Register Now" button with a green checkmark is circled in red in the top right corner.

Step 7

Choose your Age Category and click “Next” :

League & Tournament Directory

Registering New Team for F2019 BOYS - 04 - CLUB/CONF DIVISION

Team Information > Review > Payment Method > Receipt

Choose A Category

- (08U) 2012 - 4v4 No Ref
- (08U) 2012 - 5v5
- (09U) 2011 - 7v7
- (10U) 2010 - 7v7
- (11U) 2009 - 9v9
- (12U) 2008 - 9v9
- (13U) 2007 - 11v11
- (14U) 2006 - 11v11
- (15U) 2005 - 11v11

Step 8

Fill out all of the Required Fields and click “Next” (Please make sure all of the info is accurate):

****Very Important!! This will be the information that will be provided to your opponents to schedule games. Make sure this is the person that should be the main contact for the team****

Registering New Team for F2019 BOYS - 04 - CLUB/CONF DIVISION

[Team Information](#) > [Review](#) > [Payment Method](#) > [Receipt](#)

Team Name required

Contact Name required

Contact Email required

Contact Phone required

Address required

Address (cont.)

City required

State required

Zip required

Desired Division required

Previous Division

[Back](#)

Step 9

You do not need to set up a roster yet, so click “Next” again:

League & Tournament Directory ✕

Registering New Team for F2019 BOYS - 04 - CLUB/CONF DIVISION

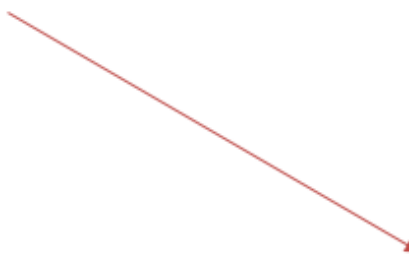
[Team Information](#) > [Review](#) > [Payment Method](#) > [Receipt](#)

Edit Click Edit to modify the team roster

Coaches (0)
There are no coaches on this roster

Players (0)
There are no players on this roster

Guest Players (0)
There are no guest players on this roster


[Back](#) Next

- ((If you have players with Orange Warning Signs next to their name, just click “Edit” and select the “Trash Can” icons for each player to proceed to the next step))

Step 10

It will confirm the Team Name, Age Group, and Price of your Registration. Click “Next”:

[League & Tournament Directory](#)

✕

Registering New Team for F2019 BOYS - 04 - CLUB/CONF DIVISION

[Team Information](#) > [Review](#) > [Payment Method](#) > [Receipt](#)

You have prepared the following team for registration.



New Team in category (09U) 2011 - 7v7

Base Fee	\$1190.00
Team Subtotal	\$1190.00
Total	\$1190.00

[Back](#)

Step 11

One last page will inform you to make checks payable to “Northern Illinois Soccer League”. Again, click “Next”.

Ok, you should see your receipt and you are all done registering your team.

If at any time you would like to confirm where your team is placed, it will be under the same **“Leagues & Tournaments”** box where you clicked on the **“Register for a League or Tournament”** button.

If you have any problems, please email melissa@chicagosoccer.com for assistance.

Thank you.